

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

clerk@wilberfoss-pc.gov.uk

www.wilberfoss-pc@gov.uk

To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 20th February 2025**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members and to consider any applications for the two casual vacancies that exist.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 16th January 2025.
4. **Planning Matters**
 - 4.1 To receive notification of an appeal on an application for a Certificate of Lawfulness for the existing use of land and buildings for the storage, maintenance and subsequent sale of industrial equipment (Use Classes B2 and B8) | Endfield Machinery Sales Limited, Unit 4, Storking Lane, Wilberfoss
 - 4.2 To receive notification of the outcome of the application for the erection of single storey extension to side and rear and two storey extension to rear following demolition of existing conservatory and garage | 20 Field Head, Wilberfoss
 - 4.3 To receive notification of the outcome of an application to site a timber lodge for use as an agricultural worker's dwelling (temporary), erection of a toilet/shower block and office/storage building for CS camping and change of use of land for the storage of caravans (Retrospective application) | Egremont Pines, Newbridge Lane, Wilberfoss
5. **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 To receive an update on the provision of SIDS and to consider a Licensing Agreement for their installation and maintenance.
 - 7.2 To receive an update on the provision of first aid courses.

- 7.3 To receive an update on the re-siting of the litter bin on Field Head.
- 7.4 To receive an update on the provision of safer access to recreation land off Storking Lane.
8. ***Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).***
- 8.1 To continue discussions about the Flood Warden Scheme.
- 8.2 To consider the wording of an Expression of Interest form for the provision of a new Bus Shelter at the western end of Main Street.
- 8.3 To acknowledge correspondence from East Riding of Yorkshire Council Transport Department, advising of no further update regarding the dualling of the A1079 at Wilberfoss.
- 8.4 To consider projects for the VE and VJ Day 80th Anniversary Community Fund.
- 8.5 To consider correspondence from a resident requesting a recognition award for a resident who has served the community.
- 8.6 To consider correspondence from a resident, drawing the Parish Council to the deteriorating surface of the A1079.
- 8.7 To consider correspondence from a resident, regarding concerns about inadequate bus services running through the village.
9. ***Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
10. ***Administration Matters***
- 10.1 To receive any update following requested changes to the bank signing mandate.
- 10.2 To consider the Parish Council's Retention Policy and the holding of parish records.
11. ***Finance (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfoss-pc.gov.uk.)***
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Clerk/RFO